

City of Seymour

City Hall 301-309 N. Chestnut Street Seymour, Indiana 47274
Phone: 812-522-4020

MINUTES BOARD OF PUBLIC WORKS August 25, 2023

George Green Council Chambers, Seymour City Hall
Virtual Option Available

A. Call to Order

B. Those Present: Mayor Nicholson, Clerk/Treasurer Boas, Dave Earley, Jim Potts via speakerphone, Jane Hayes, 2nd Deputy Melissa Herndon, 1st Deputy Nancy Pulsford, Assistant Fire Chief Eric Roll, HR Mgr Dawn White, Main Street Director Bri Roll, WPC Director Jarin Gladstein, Assistant WPC Director Doug Gregory, January Rutherford, Building Commissioner Jeremy Gray, Police Chief Greg O'Brien, City Engineer Bernie Hauersperger, Firemen McKinney, Toborg, and Flynn, and Erika Malone from the Tribune.

C. On a motion by Mr. Earley, seconded by the Mayor, the minutes from the 8/10/23 meeting were approved.

D. Public Hearing – none to report

E. Old Business – none to report

F. New Business

- a. The Mayor presented a request – Crossroads Community Trails Duathlon – for Aug. 26 at Freeman Field Park. They will need Seymour Police presence and help at the park exit onto Walnut Street. Requesting regular cones and 10 grabber cones. There will be a Marquee set up on South CR600/Sterling Rd. On a motion by Mr. Earley, seconded by Mr. Potts, the request was approved.
- b. The Mayor presented a Request for Seymour Main Street Downtown Trick or Treat 4p-6p Oct. 30, request includes Police at Tipton and Chestnut, 2nd and Chestnut, 2nd and Walnut; Cones in Center Lines on 2nd Between Walnut & Indianapolis, and Chestnut Between 2nd and Tipton. Businesses will set up tables along sidewalks. On a motion by Mr. Earley, seconded by Mr. Potts, the request was approved.
- c. Mayor presented a request for the Scarecrow Stroll, the full month of October at Burkhart Plaza. They will place Scarecrow display at Burkhart Plaza along the concrete step on north side. On a motion by Mr. Earley, seconded by Mr. Potts, the request was approved.
- d. The Mayor presented the request for Jingle All the 5K, 8a-11a Dec. 16. Downtown locations include closing 2nd Street from Walnut to

Indianapolis Ave. with barricade set up on east side of railroad tracks and cones at Burkhart Plaza. Requesting Police at Chestnut and 2nd, Community and 5th, Community and 2nd and Indianapolis and 2nd. Also requesting the EMA Gator to lead. On a motion by Mr. Earley, seconded by Mr. Potts, the request was approved.

- e. The Mayor presented a Request for the Seymour Oktoberfest Carnival to set up, 11 a.m. Oct. 1 (one day earlier than normal) to 3 a.m. Oct. 8, B&O Parking Lot. The lot will be closed at 11 a.m. Oct. 1. Requesting SPD find the owners of remaining cars. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
- f. The Mayor presented a request for the 5K Run/Walk, 8-9:30am, Oct. 7, at the Seymour High School Area at 6th St. and Community Drive. Requesting Police at Sixth and Community Drive and DPW provide starting line banner and uprights. On a motion by Mr. Earley, seconded by Mr. Potts, the request was approved.
- g. The Mayor presented the Oktoberfest Festival street closure request: 6pm Oct. 3 until 3am Oct. 8, Downtown Seymour. Road Closures include – 2nd St. from Railroad West to Walnut St.; Chestnut St. from North of City Hall to Tipton St.; 3rd St. from Railroad West to Walnut St.; St. Louis Ave. from Railroad West to Walnut St.; Jeffersonville Ave. North to St. Louis Ave. also requesting a Banner Across South Chestnut St. be Hung Sept. 15. On a motion by Mr. Earley, seconded by Mr. Potts, the requests were approved.
- h. The Mayor presented the following Farmers Market Lot Request:
 - i. Sno Biz Seymour – 4p-Dark Sept. 1, 8, 15, 22, 29; 11a-2p Sept. 4, 11, 18, 25
 - ii. The Rolling Pig Pin – 11a-2p Sept. 1, 7, 8, 14, 15, 21, 22, 28, 29

On a motion by Mr. Earley, seconded by Mr. Potts, the requests were approved.
- i. The Mayor presented a Mobile Food License Renewal for Mighty Mini Donuts LLC – Jason Stahl. All paperwork was in order. On a motion by the Mayor, seconded by Mr. Earley, the renewal was approved.
- j. Seymour WPC Director Jarin Gladstein
 - iii. New Bar Screen Proposal was sought from 4 vendors, only 2 were interested in bidding. Lowest bid was \$229,000. References were checked. Expected life of about 15 years. On a motion by Mr. Earley, seconded by Mr. Potts, the proposal was approved.
 - iv. Wessler Engineering Task Order – On Call Engineering agreement for Stormwater. They are the current providers and originators with our Stormwater system. On a motion by the Mayor, seconded by Mr. Earley, the contract was approved pending rate review of prior year contract.
- k. Darrin Boas, Clerk Treasurer presented the following Request for Sewer Adjustments:

i. Sheila Simmons 623 Sprenger Rd.

On a motion by Mr. Earley, seconded by Mr. Potts, the request was approved.

I. Miscellaneous Business

-The Mayor presented a request by Junkyard BBQ for the Farmer's Market on 9/1/23 from 11 am to 2 pm. On a motion by Mr. Earley, seconded by Mr. Potts, the request was approved.

-The Mayor presented a request by Chick Filet for the Farmer's Market on September 1,8,11,15,18,22,25, and 29th from 11 am to 1 pm. On a motion by Mr. Earley, seconded by Mr. Potts, the request was approved.

-The Mayor presented a request for a dumpster to be placed on the sidewalk on the corner of St. Louis and Indianapolis Ave for building remodel work. Expected to be there for 2 to 3 weeks from the end of August to the first part of September. On a motion by Mr. Earley, seconded by Mr. Potts, the request was approved.

-Assistant Fire Chief Roll requested the Remodel permit fee be waved by the City for the remodel of the City Fire Station. Jeremy Gray approved. On a motion by Mr. Earley, seconded by Mr. Potts, the request was approved.

-Police Chief O'Brien announced, effective Sunday, Gabe Jordan will be promoted from Patrolman to Corporal.

-City Engineer shared the remaining milling/paving of Tipton Street will start on September 8th on the outside lanes, and the inside lanes will start on the 15th.

On a motion by Mr. Earley, seconded by Mr. Potts, the meeting was properly adjourned.

Mayor Matt Nicholson

Attest: Darrin Boas